

TENANT MAINTENANCE REQUEST FORM

Date of Maintenance Request: ____ / ____ / ____

Address of Rental Property: _____

Tenant Name: _____

Tenant Contact Details: _____

List Maintenance Item/s requested. Please be specific in your description stating where applicable, appliance brand names, model no's and any other product details that will enable our agency to speedily process your maintenance request.

Your Privacy

I, _____, acknowledge having been provided with a copy of Royston Realty's Privacy Statement (signed as part of original Tenancy Application Form). I give my permission for my contact details to be passed to Trades people, service providers and/or the landlord for the purposes of facilitating this repair/maintenance.

Signed: _____ Date: ____ / ____ / ____