



Residential tenancy application

Each prospective tenant should complete a *Residential tenancy application form*.

Rental property details:

Address:			
Postcode:			
Property rental amount (\$):			
Property bond amount (\$):			
Tenancy start date:	/	/	:
Tenancy term			
Months:			

Applicant details:

Full name:

Current address:

Postcode:			
Home telephone number:			
Mobile telephone number:			
Date of birth (for rental check use):	/	/	:

How long at this address:

Years:		Months:	
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Name of current landlord/agent:

Name of current rental agency:

Telephone number of landlord/agent:

Email address of landlord/agent:

Reason for leaving current address:

Previous address:

Postcode:			

How long at this address:

Years:		Months:	
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Name of previous landlord/agent:

Name of previous rental agency:

Telephone number of landlord/agent:

Reason for leaving current address:

Declaration

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancy Agreement. I acknowledge that this application is subject to approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am no bankrupt.

I authorise the Agent to obtain personal information from:

- The owner or the Agent of my current and previous residence;
- My personal referees and employer/s;
- Any record listing or database of defaults by tenants such as NTD, TICA or TRA for the purpose of checking your tenancy history;

I am aware that I may access my personal information by contacting:

NTD: 1300 563 826
 TICA: 1902 220 346
 TRA: (02) 9363 9244

If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to:

- Communicate with the owner and select a tenant
- Prepare lease/tenancy documents
- Allow tradespeople or equivalent organisations to contact me
- Lodge/claim/transfer to/from a Bond Authority
- Refer to Tribunals/Courts & Statutory Authorities (where applicable)
- Refer to collection agents/lawyers (where applicable)
- Complete a credit check with NTD (National Tenancies Database)
- Transfer water account details into my name
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I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. I declare that the information given on this form is true and correct to the best of my knowledge.

Applicant's signature:

Date:	/ /

Turn Page Over

Employment details

Occupation:			
Full time:		Part time:	
		Casual:	

Salary income per annum (\$):	
Other net income per week (e.g. investments) (\$):	

Name of current employer:

How long employed there

Years:		Months:	
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Position held:

Address of current employer:	
Postcode:	

Name of contact person:	
Telephone number:	

Name of previous employer:

How long employed there

Years:		Months:	
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Address of previous employer:	
Postcode:	

Name of contact person:	
Telephone number:	

References

(If you have written references attach copies to this form)

1. Name:	
Relationship to applicant:	
Home telephone number:	
Work telephone number:	

2. Name:	
Relationship to applicant:	
Home telephone number:	
Work telephone number:	

Pets

No:		Yes:	
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If yes, number and type of pets:

Car Registration

No:	
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Driver's License or Passport number

No:	
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Please Note

The initial first month's rent payment must be paid by EFT transfer of Bank Cheque within 24 hours after approval of application. No personal cheques will be accepted.

The Bond must be paid separately by Bank Cheque or Money Order and made payable to RTBA (Residential Tenancies Bond Authority). Along with the first month's rent all future rental payments are to be paid monthly into the following trust account:

Royston Property Group Pty Ltd
 Statutory Trust Account
 Westpac Bank
 BSB: 033 083
 Acc: 376 855

Property keys will be available for collection once lease and bond lodgment forms have been signed by all parties and monies paid. The tenant hereby confirms that the property they are applying for has been inspected prior to this application being submitted.

It is your responsibility to ensure information you provide to us is correct at all times. To access or make corrections to your personal information in conjunction with property rentals, please contact our office in the first instance.

**Once Complete & Signed, Please Scan & Email To:
 campbell@evokeproperty.com.au
 For Processing**